

Fresh Meat and Frozen Goods

REPORT TO: Gary Fielding, Corporate Director, Strategic Resources

DECISION DATE: 10 September 2020

SUPPORTING ANNEX: None

PROPOSED RECOMMENDATION

It is recommended that the Authority approves the utilisation of the available extension to the Fresh Meat and Frozen Goods contract. The option to extend runs from 1 April 2021 to 31 March 2022.

BACKGROUND TO SUPPORT THE RECOMMENDATION

The extension of the contract for Fresh Meat and Frozen Goods will bring all the food contracts in line, with coterminous end dates. For information, the other food contracts are for:

- Fresh Fruit, Vegetables and Milk Products; and
- Groceries and Chilled Products

This will allow any potential opportunities that may be achieved, from an amalgamated approach in the future, to be explored during the pre-procurement discovery stage.

LEGAL AND GOVERNANCE COMPLIANCE

There is provision to extend the existing contract for a period of 12 months and this falls under the following “safe harbours” detailed in Regulation 72 of the Public Contract Regulations 2015:

72 (1) (b) – more of the same;

72 (1) (e) – not substantial.

This arrangement is agreed between both parties at operational level.

As the whole life cost of the contract exceeds the financial thresholds specified in Rule 18.2 of the Procurement and Contract Procedure Rules, the Gateway process will be completed and signed off by the relevant officers. If approved, a contract extension document will be drafted for signature.

RECOMMENDATION

It is recommended that the Authority approves the utilisation of the 12-month extension.